

6 SEM TDC EDN M 3

2014

(May)

EDUCATION

(Major)

Course : 603

(Educational Management)

Full Marks : 80

Pass Marks : 32

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

1. (a) Write short answers to the following : 1×4=4
- (i) What is the first and important function of educational management?
 - (ii) What is the full form of NUEPA?
 - (iii) Why is long-term planning called strategic planning?
 - (iv) What is three-dimensional teaching aid?

(b) Fill in the blanks of the following : $1 \times 4 = 4$

- (i) Educational planning is a function of —.
- (ii) The desks-benches may be arranged as horizontal, vertical and — in a classroom.
- (iii) Finance is the management of — affairs of the company.
- (iv) Supervision is the effort to stimulate, — and guide the continued growth of teachers.

2. Write short notes on the following : $4 \times 5 = 20$

- (a) Democratic types of management
- (b) Need of institutional planning
- (c) Importance of teaching aid
- (d) Problems of supervision
- (e) Education as consumption

3. Define Educational Management. Discuss the nature and function of Educational Management. $2+4+4=10$

4. Define educational planning. Discuss its scope and principles. $2+4+4=10$

5. What are the different types of resources concerned with school management? Explain the functions of the Headmaster in a school.

6+4=10

Or

Name the different sources of finance of a school. Explain the qualities of a good teacher.

6+4=10

6. What is meant by educational supervision? Mention the qualities of a good supervisor.

3+8=11

Or

Mention any three problems of educational supervision. Distinguish between supervision and inspection.

3+8=11

7. Discuss the concepts of cost and production in education.

6+5=11

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